



**REGULAR MEETING 6:30 PM  
MINUTEMAN SCHOOL COMMITTEE  
TUESDAY, FEBRUARY 13, 2024**

**REMOTE PARTICIPATION MEETING VIA ZOOM**  
**MEETING ID: 832 3351 9698**  
**PASSWORD: 309288**

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**AGENDA**

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**1. CALL TO ORDER**

**2. ADOPTION OF REMOTE PARTICIPATION**

**VOTE:** To adopt remote participation by all members of this Minuteman School Committee pursuant to and in accordance with Sections (2) and (3) of the Executive Order Suspending Certain Provisions of the Open Meeting Law made by the Governor of Massachusetts on March 12, 2020, and pursuant to the Chapter 20 of the Acts of 2021, as amended most recently by Chapter 2 of the Acts of 2023 signed by Governor Healy, allowing such remote participation until March 31, 2025, any or all members of this Minuteman School Committee are permitted to participate in this meeting via remote participation

**3. PUBLIC COMMENT**

(Previously submitted to the School Committee through the Superintendent via [superintendent@minuteman.org](mailto:superintendent@minuteman.org))

**4. CHAIR'S REPORT - *Jeff Stulin***

- a. For the Good of the Organization
- b. Letter Regarding the State Admissions Issue

**VOTE:** To approve the letter regarding the State admissions issue

**5. PRINCIPAL'S REPORT – *Katie Bouchard***

- a. Student Report – *River Araujo and Rylee Truesdale*
- b. Approval of Revised 2024-2025 School Calendar

**VOTE:** To approve the revised 2024-2025 School Calendar

- c. Admissions Update – *Erin Norsen*
- d. Winter Wonderland Event – *Erin Norsen*

**6. FINANCE REPORT - *Steve Ledoux***

- a. Finance Subcommittee Report – *Steve Ledoux*
- b. 2nd Quarter General Fund Report
- c. 2nd Quarter General Fund Budget Transfer

**VOTE:** To approve the 2nd Quarter General Fund Year End Budget Transfer, as presented

- d. General Fund Budget Transfer - MTI

**VOTE:** To approve the General Fund Budget Transfer, as presented.

- e. 2nd Quarter Revolving Funds Report
- f. 2nd Quarter Student Activity Funds Report
- g. 2nd Quarter Bank Reconciliation Report
- h. Capital Fee Review
- i. Special Education Increment Fee Review

**VOTE:** To approve the FY25 Special Education Increment Fee, as presented

- j. FY2023 Certified Excess and Deficiency

**VOTE:** To authorize \$650,000 from the certified excess and deficiency fund to reduce member town assessments for the FY25 budget, as presented

**7. INTERIM SUPERINTENDENT’S REPORT - *Kevin Mahoney***

- a. Animal Science and Move to 20 Mill Street Update – *Michelle Resendes*
- b. North Building Update – *Michelle Resendes*
- c. Request for Information – Public Partnership for Development of Animal Science Center – *Michelle Resendes*
- d. CTE Frameworks HUB Website Update – *Sarah Ard*

**8. INTERIM ASSISTANT SUPERINTENDENT OF STUDENT SERVICES REPORT – *Dr. Amy Perreault***

- a. SEPAC Update
- b. Tiered Focused Monitoring from the Department of Elementary and Secondary Education

**9. SUBCOMMITTEE REPORT:**

- a. Superintendent Screening Subcommittee – *Pam Nourse*
- b. Policy Subcommittee – *Alice DeLuca*
- c. Superintendent Negotiations and Evaluation Subcommittee – *Pam Nourse*

**VOTE:** To approve the members of the Superintendent Negotiations and Evaluation Subcommittee

**10. ADJOURNMENT**